

MINUTES OF REGULAR MEETING FEBRUARY 10, 2020

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, John Friend
F. Cliff Graham, Shane Hrbek, Stephen Koger
Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Ronald Neal

Mr. Graham, President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Mrs. Ross, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. January 2, 2020 – Organization Meeting – Minutes **Attachment 1**

On motion by Mrs. Ross, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

2. January 20, 2020 – Regular Meeting – Minutes **Attachment 2**

PRESENTATIONS

- A. Student Presentation – Emily Pauciello and Kaylyn Bowden provided an update on school events.

CORRESPONDENCE

Mr. Graham read a thank you card from Elaine Bartholomew.

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

MINUTES OF REGULAR MEETING FEBRUARY 10, 2020

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

BOARD SECRETARY'S REPORT

Mrs. Decker reported the following to the Board:

- A. Bid opening Wednesday, February 12, 2020 – Replacement of fire alarm system
- B. FY 2020 ESEA Amendment submission
- C. Employees who have exhausted sick and personal days
- D. North Star Theater Company – December facility use
- E. Sussex County Regional Cooperative to increase their administrative fees for trips from 2% to 4%.
- F. Governor's address tentatively scheduled for February 25, 2020. State aid figures should be released within 48 hours. Budget to be presented at March 9, 2020 Board Meeting.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the following to the Board of Education:

- A. School updates – Second bus drill took place this morning.
- B. Zero deficiencies were found during the Immunization Audit: School Year 2019-2020 which was completed on January 16, 2020.

MINUTES OF REGULAR MEETING FEBRUARY 10, 2020

C. The school's Student Safety Data System Report to the New Jersey Department of Education (NJDOE) homeroom was submitted on January 29, 2020. We reported five (5) Harassment, Intimidation and Bullying (HIB) Programs and zero (0) HIB incidents.

D. The following college students who are doing their clinical practice as follows:

College	Last Name	Grades	Teacher	Field Placement	Clinical Experience	Dates	Days/Week
WPU	Mulligan, Kerry	K-5	Panaite	Elementary	Clinical Practice K-5	1/27-5/1	3
WPU	Blauvelt, Pamela	K-6	Labance	Inclusion Classroom	Clinical Practice K-6	1/27-5/1	3
WPU	Bencivenga, Nicole	K-3	Fanuel/ Ellis	Early Childhood	Clinical Practice K-3	1/27-5/1	3
Felician College	Norris, Regina		Hendershot	Early Childhood	Student Teacher	1/27-5/1	5
WPU	Hill, Anna	K-5	Cervino	Music	Clinical Experience	1/27-5/1	2
WPU	Costantino IV, Victor	Pre-K-8	Diaz	Spanish	Clinical Experience	1/27-5/1	2
WPU	Brown, Connor	K-6	Tizzano/ Speer	Phys Ed/ Health	Clinical Experience	1/27-5/1	2
WPU	Read, Caroline	K-5	Tizzano/ Speer	Phys Ed/ Health	Clinical Experience	1/27-5/1	2

E. Fire and security drills held during the month of January 2020 were as follows:

- January 2, 2020 - Fire Drill from 1:30 p.m. – 1:45 p.m.
- January 27, 2020 - Shelter-in-Place from 8:19 a.m. - 8:21 a.m.

Personnel Committee – Kathleen Clohessey, Chair

Discussion: NA

On motion by Mr. Bartron, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education authorizes the CSA to appoint a long-term substitute teacher to fill the maternity leave vacancy of employee #7874, pending receipt of required paperwork. The selected candidate will be reported to the Board of Education at the next meeting after appointment.
- B. Resolved that the Board of Education accepts part-time paraprofessional Alyssa Norcia's resignation effective January 30, 2020.

MINUTES OF REGULAR MEETING FEBRUARY 10, 2020

- C. Resolved that the Board of Education accepts part-time paraprofessional Ivonne Reyes' resignation effective March 27, 2020 with a request for an early release date of February 14, 2020 pending receipt of a letter from the FEA stating the early release is not precedent-setting.
- D. Resolved that the Board of Education approves the following substitutes for the 2019-2020 school year to be compensated upon submission of time sheets: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Substitute Name	Substitute Position	Compensation
Sabrina Gamutan	Teacher <i>(currently approved as a substitute paraprofessional)</i>	\$100 per day, no benefits
Marie Pallotta	Paraprofessional	\$11 per hour, no benefits

- E. Resolved that the Board of Education approves supplemental pay for the staff members listed below upon submission of timesheets:

Date/Event	Staff Members	Hours Worked	Compensation
1/23/2020 – Extended Hours	Ivonne Reyes	2 hours	\$14.11 per hour

- F. Resolved that the Board of Education approves the professional development listed below:

Staff Member	Professional Development	Cost	Date
Sisco, Jennifer	Wilson Reading System Introductory Course, Norristown, PA	<i>Registration: \$650 Plus related travel</i>	2/25/2020 2/26/2020 2/27/2020
Szymansky, Rebecca	Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement and Success in Your Math Classroom, Newark, NJ	<i>Registration: \$279 Plus related travel</i>	3/2/2020
Maurin, Amy	Restorative Practices in the Classroom: Powerful Strategies that Build Better Relationships and Manage Student Behavior more Effectively, Newark, NJ	<i>Registration: \$279 Plus related travel</i>	5/14/2020

MINUTES OF REGULAR MEETING

FEBRUARY 10, 2020

Education Committee – Suzanne Ross, Chair

Discussion: NA

On motion by Mrs. Zydon, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the second reading and adoption of the following regulation update:

Number	Title	Attachment #
Regulation 5530	Substance Abuse	Attachment 3

- B. Resolved that the Board of Education approves the reduction in Itinerant Services as of February 1, 2020 for Student #*****4147:

- **Revised Contract Amount \$3,680**
- Original Contract Amount \$6,080

FINANCE/BUILDINGS & GROUNDS – John Friend, Chair

Mr. Friend provided an update on the Finance & Buildings & Grounds Committee meeting.

Discussion:

Mrs. Zydon asked about the Elizabethtown Gas invoice and the delivery status of the shed purchased from JD Sheds.

Mrs. Decker responded.

On motion by Mr. Bartron, seconded by Mr. Graham, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated January 21, 2020 through February 10, 2020. **Attachment 4**

Fund 10	Charter School/ER FICA Share	50,365.06
Fund 11	General Expense	461,765.31
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	64,261.65
Fund 60	Cafeteria	13,055.37
Fund 95	Student Activities	1,130.00
	Total	590,577.39

MINUTES OF REGULAR MEETING FEBRUARY 10, 2020

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for January 2020.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of January 31, 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of January 31, 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Attachment 5

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of January 2020.

Attachment 6

- D. Resolved that the Board of Education accepts the following donations:

Donation By	Purpose	Amount
Ronetco Supermarkets	Music Program – Choral and Instrumental performances at Shop Rite in Franklin in December 2019	\$500

- E. Resolved that the Board of Education approves the following Facility Use request pending receipt of required paperwork:

Organization/Event	Date	Facility Request
Boy Scouts of America	March 2, 2020	Gymnasium 5:00 p.m. – 8:00 p.m.

- F. Resolved that the Board of Education authorizes the submission of Amendment 1 to the FY 2020 ESEA grant which transfers Title I-A and Title II-A funds from support function to instructional function code.

Items A-D, and F

Yes - 8
No - 0
Abstain - 0

Item E

Yes - 7
No - 0
Abstain - Mr. Hrbek

OLD BUSINESS:

Mrs. Zydon thanked board members and administrators for hosting the New Jersey School Boards meeting on January 30, 2020. She discussed topics covered at the meeting and reported that the next meeting is on April 2, 2020 at Hardyston Middle School.

MINUTES OF REGULAR MEETING FEBRUARY 10, 2020

Mrs. Ross provided an update on the Sussex County Educational Services Commission meeting.

NEW BUSINESS: NA

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Zydon, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

Mr. Graham read the following statement:

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No one addressed the Board.

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, adjourned the meeting at 7:22 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary